

EDUCATION

Name/Location of School Subject(s) Studied Years Completed

Elementary _____

Jr. High _____

High School _____

College _____

Other _____

Describe any specialized training, skills, or extra-curricular activities:

Will you pursue a CDA in the next 12 months? Yes No

List professional trade, business, or civic activities and offices held. *You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability, or other protected status.*

Summarize special job-related skills and qualifications acquired from employment or other experience.

EMPLOYMENT EXPERIENCE

Start with your present or most recent job. Include any job-related and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities, or other protected status.

1. EMPLOYER _____

Dates employed: from _____ to _____ Job Title: _____

Work performed: _____

Address: _____

Telephone: _____ Supervisor: _____

Hourly Rate/Salary: (starting) _____ (final) _____

Reason for leaving: _____

2. EMPLOYER _____
Dates employed: from _____ to _____ Job Title: _____
Work performed: _____
Address: _____
Telephone: _____ Supervisor: _____
Hourly Rate/Salary: (starting) _____ (final) _____
Reason for leaving: _____

3. EMPLOYER _____
Dates employed: from _____ to _____ Job Title: _____
Work performed: _____
Address: _____
Telephone: _____ Supervisor: _____
Hourly Rate/Salary: (starting) _____ (final) _____
Reason for leaving: _____

SPECIALIZED SKILLS

___ Typing ___ MSWord ___ MSEXcel ___ Publishing ___ Quickbooks ___ Windows
2000 ___ Power Point ___ Training ___ ProCare
___ Other _____

REQUIRED WAGE PER HOUR: \$ _____

State any additional information you feel may be helpful to us in considering your application.

DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.

Are you capable of performing in a reasonable manner, with or without reasonable accommodation, the activities involved in the job or occupation for which you have applied? ___ Yes ___ No

REFERENCES

1. Name _____ Phone _____

Address _____

2. Name _____ Phone _____

Address _____

3. Name _____ Phone _____

Address _____